

## REQUIREMENTS TO OPEN A BANK ACCOUNT

In order to better serve you and avoid any possible delay in the account opening process for your Bank Account, we kindly ask you to complete and provide the following forms and requirements set forth below:

### 1. Bank Account Opening Application Forms

- Complete Corporate or Personal Application for a Bank Account – This form needs to be completed thoroughly and captured the signatures of the authorized signatories to the account.
- Bank Mandate - Certified Extract of Board of Directors regulating the conduct of this account.
- Due Diligence Authorization Form (to be completed for each said beneficial owner and authorized signatory)
- Signature Card (Form 1791)
- Online Banking Form- (attached is the Online Banking Access Agreement)
- Standard Terms & Conditions (Read Only)

### 2. Identification

- A clearly legible “certified” copy of a passport photo identification (with passport number and nationality) for each said beneficial owner and authorized signatory.

### 3. References

- One bank reference for each beneficial owner and authorized signatories to the account from a bank having in excess of two years’ banking relationship with said persons. The reference must be on the bank’s letterhead and should state the name of the account, type of account, date account opened, and how the account is being conducted.
- One professional reference for each said beneficial owner and authorized signatory to the account from an accountant or attorney.
- Proof of Address - A copy of recent utility bill for each authorized signatory to the account.

### 4. Company Documents

- Certified copy of Certificate of Incorporation
- Certified Articles and Memorandum of Association (with English translation thereof where necessary)
- Certificate of Good Standing (if company has existed for 12 months or more)
- Copy of Resolution of Appointment of Directors and Registers of Directors & Members of the Company

### 5. Additional Forms (optional for other available services and products offered by the Bank)

- Credit Card Application Form
- Debit Card Application Form
- Prepaid card Application Form
- Merchant Bank Account Application Form
- Brokerage Bank Account Application Form