

STEP 1 - ACCOUNT INFORMATION

Type of Business:	Corporation	Limited Liability Company / Partnership	Other
Name of Company			
AUTHORISED AGENT (person to be granted online access to account) (ONE USER PER APPLICATION)			
Name			
Passport No.			
Email Address			

STEP 2 - ENTER A USERNAME FOR AUTHORISED AGENT TO ACCESS BRITISH CARIBBEAN BANK INTERNATIONAL ONLINE SERVICE

No more than 12 alphanumeric characters

Username

Alternate Username
 (in case above username is already in use)

STEP 3 - PROVIDE THE FOLLOWING MEMORABLE WORD & HINT

*The memorable word you specify will be requested when your first log on, to authenticate your identity. Your memorable word will also be requested should you forget your password any time and need to reset it. Your hint will be provided to you if you ever forget your memorable word. Note: Answers must be between 8 and 20 characters

Memorable word

Hint
 (should relate to memorable word)

STEP 4 - LIST ALL ACCOUNTS YOUR COMPANY WOULD LIKE AVAILABLE ONLINE TO AUTHORISED AGENT

Account 1				Account 2			
*SECURITY LEVEL:	Operator	Verifier	Authoriser	*SECURITY LEVEL:	Operator	Verifier	Authoriser
Account Type	Current	Term Deposit		Account Type	Current	Term Deposit	
	Loan	Credit Card			Loan	Credit Card	
Account Number				Account Number			
Account Name				Account Name			

* The **SECURITY LEVEL** defines the Authorised Agent's position with each specific account, so that only permitted functions are available to them, depending on their level.

OPERATOR: An Operator is restricted to only enter (not post) transactions, which must be authorised according to terms and conditions of the account. Operators can view transaction history but are prohibited to view any balances.

VERIFIER: A Verifier controls the accuracy of the transaction (which must be authorised according to terms and conditions of the account). Includes the functionality of the Operator.

AUTHORISER: A poster has full authorisation to operate the account. Includes functionality of both Operator and Verifier. PLEASE NOTE: If the Authoriser is not an authorised signatory on the account, due diligence must be performed.

STEP 7 - CERTIFICATION OF RESOLUTION

I/We, on behalf of the above-named Company, hereby certify that at a meeting of the Board of Directors of the above-named Company, held on the _____ day of _____, 20____, having reviewed the British Caribbean Bank international Ltd.'s Online Banking Access Agreement, it was resolved that the above mentioned Authorised Agent shall be granted online access to the accounts at the Security Levels indicated in Step 4 above.

Director/Chairman: _____ X
 Print Signature Date (dd/mm/yy)

Director/Secretary: _____ X
 Print Signature Date (dd/mm/yy)

NOTE: Authorised Agent will receive email notification of their username and password when the specified account(s) has/have been registered in our system, so please confirm the correct email address in Step 1. Once your Authorised Agent receives this notification, they simply log on with their Username and Password to British Caribbean Bank International Online at www.bcbankinternational.com. For additional security, the next screen, after they log on for the first time, will ask them to change their password, provide their Memorable Word (Step 3 above) and their ID number (Step 1 above).

For Official Use Only

Approved By _____ X _____ Date